**Ethics Committee Meeting**

Date (mm/dd/yyyy)

Members Present: Reference attached attendance sheet.

The meeting was called to order at \_\_\_\_\_\_\_\_ by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| **Topic** | **Report****Summary of Findings / Discussion** | **Follow-Up / Action Items** |
| **Approval of Minutes** | The minutes were approved |  |
|  |  |  |
| **Follow-up of Previous Cases** |  |  |
| **New Cases** |  |  |
|  |  |  |
| **Educational Opportunities** |  |  |
| **URMC Newsletter** |  |  |
| **Announcements** |  |  |
|  |  |  |
| **Adjournment** | There being no further business, the meeting was adjourned at |  |

The next Ethics Committee Meeting will be held on

Minutes respectfully submitted by:

Janine Fogarty, MD

Chair, Ethics Committee